



NOTICE OF INVITATION TO BID For the Procurement of Ancillary Services to the Grid

1. BID INFORMATION

The National Grid Corporation of the Philippines (NGCP), as the System Operator, is responsible for determining, acquiring and dispatching the needed Ancillary Services (AS) levels required in order to maintain power quality and the reliability and security of the nationwide grid.

NGCP needs qualified Ancillary Services providers which can supply the grid requirements for Regulating Reserve, Contingency Reserve, Dispatchable Reserve, Reactive Power Support and Black Start Service, to commence in 2022 subject to the approval of the Energy Regulatory Commission (ERC) of Ancillary Services Procurement Agreements (ASPA).

2. ANCILLARY SERVICES REQUIREMENT

Pursuant to the Department of Energy (DOE) Circular No. DC2021-10-0031, Prescribing the Policy for the Transparent and Efficient Procurement of Ancillary Services by the System Operator, the National Grid Corporation of the Philippines (NGCP), through its Third Party Bids and Awards Committee (TPBAC), is inviting all interested grid-connected merchant plants and Independent Power Producers (each, a "Bidder") to apply for eligibility and participate in the competitive bidding ("Bidding") for the procurement of Ancillary Services (AS) in respect of the requirements listed in the Terms of Reference, as attached.

3. TERMS OF REFERENCE

The Terms of Reference is posted at the NGCP's website: <https://www.ngcp.ph/csp>.

4. ELIGIBILITY REQUIREMENTS FOR PRE-QUALIFICATION OF INTERESTED BIDDERS

Parties interested to bid ("Interested Bidders") shall be required to comply with the following eligibility requirements ("Eligibility Requirements") which must be submitted electronically using the email of its authorized representative indicated in the cover letter signifying interest to join the Bidding ("Expression of Interest") to the TPBAC-Secretariat through its email address: tpbacsecretariat@ngcp.ph no later than the Expression of Interest Deadline specified below:

- (1) Notarized Expression of Interest*;
- (2) Company Profile;
- (3) Securities & Exchange Commission (SEC) Registration Certificate and Articles of Incorporation, or Department of Trade & Industry (DTI) Registration Certificate, whichever is applicable;
- (4) General Information Sheet (GIS);
- (5) Bureau of Internal Revenue (BIR) Certificate of Registration (COR);
- (6) Valid & Current Business Permit;
- (7) Board Resolution Authorizing the Prospective Bidder to Participate in the AS Bidding;
- (8) Notarized Non-Disclosure Undertaking*;
- (9) Written Acceptance of the Terms of Reference*;
- (10) Acknowledgement and Consent Form on Data Privacy*; and
- (11) Notarized undertaking that all documents submitted are true and correct, and copies of legal and regulatory documents are exact reproductions of the original*.

* prescribed forms available for download at <https://www.ngcp.ph/csp>



The Eligibility Requirements must be (i) clearly scanned using .pdf file format, and (ii) in the form and substance made available on NGCP's website <https://www.ngcp.ph/csp>, as applicable.

For the purpose of submissions, the subject of all email communications should start with the “[Grid]-[Company Name]-[subject matter]”. The official time and date of receipt of the emailed submissions shall be the electronic time and date stamp of receipt by the TPBAC-Secretariat's email.

Should the TPBAC receive less than two (2) Expressions of Interest for a specific AS type and Grid, the TPBAC shall declare a failure of the Bidding process only for that specific AS Type and Grid.

Upon the TPBAC-Secretariat's receipt of said submission, subject to a later evaluation of the contents of the submitted documents, it will electronically acknowledge the receipt thereof. Following review of all submitted Eligibility Requirements, the TPBAC shall notify each Interested Bidder of the result of the evaluation via email. Only Interested Bidders with submissions that are in order (the “Eligible Bidders”) will be given confirmation by the TPBAC of its eligibility to participate in the Bidding.

5. INSTRUCTION TO ELIGIBLE BIDDERS

Along with the confirmation of its eligibility, the email to the Eligible Bidder shall include the link to a cloud-based online repository/folder containing all Bidding-related documents (the “Bid Documents”), which shall be accessible and available only for that particular Eligible Bidder through the registered email/s of its authorized representative/s indicated in its Expression of Interest.

The TPBAC shall conduct a Pre-Bid Conference through virtual video conferencing. Prior to the Pre-Bid Conference, Eligible Bidders are requested to submit advance queries or requests for clarifications to the Bid Documents to the TPBAC-Secretariat through the following email address: tpbacsecretariat@ngcp.ph and using the Eligible Bidder's queries/comments matrix template made available on NGCP's website. The TPBAC shall consolidate the said advance queries and prioritize the discussion thereof during the Pre-Bid Conference. If time permits, the TPBAC may entertain and discuss additional queries raised by the Eligible Bidders. Only the Eligible Bidder's authorized representative/s (not more than three (3) persons) indicated in the Expression of Interest are allowed to attend and participate in the Pre-Bid Conference, together with the invited DOE, ERC and NEA observers.

In order to qualify to bid, an Eligible Bidder shall submit to the TPBAC–Secretariat, by uploading to the cloud-based online repository/folder assigned to the Eligible Bidder, two (2) separate and password-protected zip folders (.zip file) (the “Envelopes”) containing the scanned copies (.pdf file) of its (a) Qualification Documents (“Envelope 1”) to demonstrate its compliance with all the Legal and Technical Qualification Requirements; and (b) Financial Proposal (“Envelope 2”). No later than the Bid Submission Deadline, the Eligible Bidder shall submit at the **NGCP Lobby Main Office, Power Center, Quezon Avenue cor. BIR Road, Diliman, Quezon City** the original copies of all the said documents, including the latest Eligibility Requirements for Pre-Qualification, all placed in a sealed envelope. Immediately after the Bid Submission Deadline, the TPBAC-Secretariat shall begin to switch the Eligible Bidder/s' ability to edit/write/upload to the cloud-based online repository/folder to the read-only mode and the original copies of all documents submitted may no longer be replaced.

Thereafter, the opening, assessment and evaluation of the said bid submissions will proceed through virtual video conferencing or face-to-face during the date of the Opening of bids, and shall continue such opening, assessment and evaluation on such other day/s as may be determined by the TPBAC. During the opening of the Envelopes, only when the Eligible Bidder's name is called will it be instructed to email to the TPBAC-Secretariat the password for the pertinent zip folder/file to be opened by the TPBAC. Only the Eligible Bidders that timely and completely submitted their Envelopes (represented by their



authorized representative/s named in their Expressions of Interest) by the Bid Submission Deadline in accordance with requirements and conditions specified in the Bid Documents are allowed to attend and participate in the opening of the bids, together with the DOE, ERC, and NEA observers invited by the TPBAC.

In case of inconsistencies in requirements, the provisions in the Detailed Instruction to Bidders, which will be available to Eligible Bidders as part of the Bidding Documents after the pre-qualification stage, will prevail.

6. POST-QUALIFICATION AND EVALUATION OF BIDS

The following documents shall be provided during post-qualification:

- (1) ERC Certificate of Compliance or Provisional Authority to Operate;
- (2) WESM Registration;
- (3) Ancillary Services Accreditation Certificate; and
- (4) Transmission Service Agreement and Metering Service Agreement with NGCP.

Failure to provide these documents on the deadline of submission of post-qualification requirements shall disqualify the winning bidder and its Bid Security shall be forfeited in favor of NGCP.

7. TENTATIVE SCHEDULES AND DEADLINES

Upon due notice to Eligible Bidders, the TPBAC reserves the right to amend and/or change the indicative schedule below and will be announced through Bid Bulletins, as follows:

ACTIVITIES	SCHEDULE
Publication of the Invitation to Bid and Posting to NGCP website	April 29 & May 5, 2022
Expression of Interest Deadline	Time: 5:00PM of May 12, 2022
Announcement of Eligible Bidders	May 18, 2022
Availability of Bid Documents	May 18, 2022
Deadline of Submission of Comments and Clarifications on the Bidding	Time: 9:00AM of May 23, 2022
Pre-Bid Conference	Time: 9:00AM of May 23, 2022
Issuance of Bid Bulletin/s, if any	May 23-31, 2022
Deadline for Submission of Bids ("Bid Submission Deadline")	Time: 9:00AM of the ff dates: Luzon: June 14, 2022 Visayas: June 15, 2022 Mindanao: June 16, 2022
Opening of Bids	Time: 10:00AM of the ff dates: Luzon: June 14, 2022 Visayas: June 15, 2022 Mindanao: June 16, 2022
Post-Qualification and Detailed Evaluation of Bids	June 17 to 30, 2022
Deadline of Submission of Post-Qualification Requirements	Time: 5:00PM of June 30, 2022
Issuance of Notice of Award	July 4 to 8, 2022

Late submissions and requests for additional time shall not be accepted/allowed in all stages of the Bidding.



The TPBAC reserves the right to accept or reject any and all bids and to waive deficiencies therein without assuming any obligations whatsoever for any expenses or losses that may be incurred by the Bidder in the preparation of the bid. Furthermore, the TPBAC reserves the right to (i) reject a proposal or not proceed with an award that is reasonably determined not to redound to the benefit of all consumers; (ii) waive the submission of any requirement considering the credit standing and established capability of any Bidder; (iii) cancel the bidding process at any time without liability by the TPBAC and NGCP; (iv) declare failure of bidding or not award the ASPA at any time prior to the ASPA award without thereby incurring any liability to the affected Bidders; (v) decide or resolve matters arising from the bid, as it deems most advantageous to all consumers without any imposed formalities, conditions or incurring any liability to the affected Bidder.

CERTIFICATION

As Chairman of NGCP's Third Party Bids and Awards Committee ("TPBAC"), I hereby certify that this Invitation to Bid, including the Terms of Reference and its accompanying Bidding requirements, were discussed and approved by the TPBAC on April 27, 2022 at Quezon City.

(sgd) DARRYL LON A. ORTIZ
TPBAC Chairman